

Personal Information Access Request

Please complete this form to request access to personal information held about You by Us. We may charge a fee to process Your request.

Title	
First name	
Middle name	
Surname	
Date of birth	
Contact phone number	
Address	
Email address	
Please provide specific details of the personal information that You would like to access ¹ , including the policy number and claim number (if applicable).	
Signature	
Date	

Please include a certified copy of Your identification, which We require to assess Your application. Submit Your application to claims@pacificindemnity.com.au. We will acknowledge Your request within 1 Business Day and inform You of any fees which are applicable as well as an estimate of when We will respond to Your request.

¹ We will not disclose to You information protected from disclosure by law, or where the release of the information may prejudicial to us in relation to a dispute or claim. Should we decline to release information to You, we will provide You with our reasons in writing and you will be entitled to request a review of our decision through our complaint handling procedures.

